



MEETING OF THE BOARD OF DIRECTORS OF HEALTHY START ACADEMY
Healthy Start Academy, 807 West Chapel Hill Street
Durham, North Carolina 27701
Meeting, Thursday, July 16, 2020 5:00 p.m. ZOOM MEETING

Board Minutes

Attendance: Elizabeth Morey, Gwendolyn Wicker, Cary Cain, Beatrice Chestnutt, Alex Quigley, Aronda Hill, Richard Ford, April Twine, Michael Page, Preston Edwards, Gerald McNair, Philip Adkins, John Deberry, and Kathy Davies

Board Members Present: Elizabeth Morey, Gwendolyn Wicker, Cary Cain, Richard Ford, April Twine, Preston Edwards, Gerald McNair, Beatrice Chestnutt, John Deberry, and Michael Page

Board Members Absent:

Call to Order

The Healthy Start Academy Board of Directors meeting was called to order at 5:10 p.m. with Ms. Elizabeth Morey presiding.

Pledge

The Pledge of Allegiance was rendered.

Privilege of the Floor

No one requested Privilege of the Floor.

Approval of Agenda

Vote

Ms. Gwendolyn Wicker moved to approve the agenda as provided. Mr. Cary Cain seconded.

Passed with unanimous approval.

Approval of Board Minutes

Vote:

Mr. Preston Edwards moved to approve the board minutes as provided.
Mr. John Deberry seconded.

Passed with unanimous approval.

REPORTS

Financial Report

Ms. Kathy Davies was able to attend the board meeting from AcadiaNorthstar. Ms. Davies supplied the Board copies of the latest State and Federal budgets. Currently the school is in good financial shape.

Ms. Davies presented the board with the Healthy Start Academy 2020-2021 school budget. Since the board meeting is taking place before the close of the first month and the start of new school year, we do not have any meaningful budget numbers to look at.

Ms. Kathy Davies is still working on the final budget for the 2019-2020 school year. According to that budget, the school has a budget surplus. The school should have final 2019-2020 budget numbers at the August Board meeting.

Ms. Kathy Davies and Principal Alex Quigley have adjusted the 2019-2020 budget since the COVID -19 virus has the students learning online for the rest of the school year and through the summer.

The budget for the 2020-2021 school year is based on 480 students, 53 EC students, and 48 LEP students.

Mr. Alex Quigley will work on making sure all Federal grants are completed and approved in a timely manner.

The school is waiting for State and Federal money to drop.

Vote:

Ms. Beatrice Chestnutt moved to approve the current budget.

Mr. Richard Ford seconded.

Passed with unanimous approval.

Principal's Report

Mr. Alex Quigley went over the Healthy Start Academy Principal's Report to the Board of Directors, including the following:

Principal's Report to the Board of Directors

Staffing Update: 1 new hire Nicole Woodson, 4th Grade
1 resignation Elizabeth Herrera (moved)

Student Enrollment and recruitment for 2020-2021 is looking good; we currently have 500 students enrolled.

Working on development of effective hybrid and remote learning systems for next year.

Submitting the Remote Learning Plan for Board Approval

Submitting the Re-Entry Plan for Board Approval and Full Remote Plan for the first 4-6 weeks if needed. Most likely, the school will start remotely and ease into a hybrid model.

Attached i-Ready End of Year Growth Data. Obviously, we do not have EOG results this year, but Mr. Alex Quigley was pleased to share that we exceeded last year's performance on our i-Ready Assessments. This data suggests that we would have been in a strong position to earn an Exceeds Growth rating for the third consecutive year. The data summary in table below and the i-Ready printouts are included in the Board packet:

School Year	i-Ready Reading Growth	i-Ready Math Growth	EOG Results
2018 – 2019	88%	94%	Exceed
2019 - 2020	102%	100%	Not Taken
Change +14%		+6%	

i-Ready EOY Testing Schedule since there will be no state testing

Policy on Healthy Start Academy Health and Safety Guidelines for Office Re-Opening

MOU with Teachers of Tomorrow

Acknowledgement of risk and responsibilities: Healthy Start Academy for Parents

Healthy Start Academy Teleworking Policy dated 7/16/20

Policy Regarding Staff Expectations in a Remote Learning Environment

SKC integrated multimedia solution for remote learning contract approval

Installing 13 UVphotomax in all HVAC systems that destroys millions of bacteria, viruses, allergens – especially mold in the air circulating through the HVAC system

Student Achievement/Renewal/Performance Framework

In 5 years, Healthy Start Academy will become an outstanding charter option in Durham, serving approximately 450 students in grades K-8. The school will earn a performance grade of B or better and its students will outperform similar students in DPS by at least a 20-point margin. There will be a total waitlist of over 500 students spread across all grade levels. Students at Healthy Start Academy will be competitive with their peers in academics, athletics, the arts, as well as active in the community. 8th graders will

graduate prepared to take advanced and honors track classes and many will gain entrance to competitive private schools.

Everything is on track for our Renewal. DPI is still working on the renewal cycle for all schools that are in the current renewal process. Our site visit will be done remotely, waiting for visit schedule before September.

As of this meeting, the school has no Performance Framework issues.

Covid -19 Report

No report at this meeting.

OLD BUSINESS

State School Board/Office of Charter Schools Meetings

Ms. Elizabeth Morey continues to attend the State School Board meetings and Charter School Advisory Board meetings. If you would like to attend the meetings but are unable to do so in person, the meetings are now posted on YouTube. Just search for North Carolina State school board meeting or North Carolina Charter School Advisory Board meeting and start the recording.

Meeting with Durham Charter Collaborative (DCC)

Ms. Elizabeth Morey will keep the Board informed on the Durham Charter Collaborative meeting schedule.

The DCC is still meeting via ZOOM on a modified schedule.

Charter Renewal Process

Everything is on track for our Renewal. DPI is still working on the renewal cycle for all schools that are in the current renewal process. Our site visit will be done remotely, waiting for visit schedule before September. If DPI uses the last two years of DPI data and the i-Ready from the 2019-2020 school year, we could receive a 7 year charter. If DPI makes that recommendation, Ms. Elizabeth Morey suggests that the Board accept.

CLOSED SESSION for Personnel Matters with School's Attorney

Vote:

Mr. Cary Cain moved to go into closed session for personnel matters.

Mr. Preston Edwards Cain seconded.

Passed with unanimous approval.

Vote:

Mr. Richard Ford moved to come out of closed session for personnel matters. Ms. April Twine seconded.

Passed with unanimous approval.

Mr. Preston Edwards moved to approve a \$15,000.00 bonus for Mr. Alex Quigley for his outstanding work at Healthy Start Academy on test scores and student retention. Ms. April Twine seconded.

Passed with unanimous approval.

NEW BUSINESS

Approve Policy Regarding Staff Expectations in a Remote Learning Environment

Principal Alex Quigley informed the Board about this in his report.

Approve Policy on Healthy Start Academy Health and Safety Guidelines for Office Re-Opening

Principal Alex Quigley informed the Board about this in his report.

Approve Acknowledgement of Risk and Responsibilities Healthy Start Academy for Parents

Principal Alex Quigley informed the Board about this in his report.

Approve Healthy Start Academy Teleworking Policy dated 7/16/20

Principal Alex Quigley informed the Board about this in his report.

Approve Remote Learning Plan

Principal Alex Quigley informed the Board about this in his report.

Approve Re-entry Plan

Principal Alex Quigley informed the Board about this in his report.

Approve New Covid -19 Policies and Acknowledgements

Principal Alex Quigley informed the Board about this in his report.

Approve New Employee Health Plan

Ms. Aronda Hill, Director of Operations, informed the Board of Directors about the different Group Health Insurance Policies that our insurance provider had supplied quotes for. After careful consideration, Ms. Hill was recommending Blue Cross and Blue Shield's Blue Options Gold 5405882 plan for the upcoming school year. The school's health plan starts on September 1, 2020, and the Board must select a plan at this meeting.

Approve New Hires and Summer Hires

Principal Alex Quigley informed the Board about this in his report.

- new hire Nicole Woodson, 4th Grade
- resignation Elizabeth Herrera (moved)

Ms. Aronda Hill has two summer helpers that have been hired:

- Aiden Quigley, son of Mr. Alex Quigley
- Bobby Hill, son of Ms. Aronda Hill

Bus Contract

Elite Transit has submitted a contract for the 2020-2021 school year. This contract included a \$100,000.00 increase that the school will not be able to afford. Mr. Alex Quigley and Ms. Elizabeth Morey will work with Elite Transit on a new contract.

Approve Computer Related Expenses for Remote Learning

Principal Alex Quigley informed the Board about this in his report. The SKC integrated multimedia solution for remote learning that encompasses the design, installation, and system commissioning, plus training for a fully integrated remote classroom. This system will cost about \$40,000.00, plus \$100,000.00 for 400 new chrome books

Teachers of Tomorrow MOU

This company will help streamline the process for getting our teachers needed licensure help they need to for fill North Carolina licensure requirements. This is a for-profit company and has been very responsive to all the school's inquiries, more so than the North Carolina University system. This is the first step that needs to be approved to use this company. The school will need to adopt a policy on who will pay the fees for this service. Mr. Alex Quigley and Attorney Mr. Philip Adkins will be working on the policy for our teachers that need this service.

VOTES

Mr. Cary Cain moved to approve the following:

- Approve Policy Regarding Staff Expectations in a Remote Learning Environment;
- Approve Policy on Healthy Start Academy Health and Safety Guidelines for Office Re-Opening;
- Approve Acknowledgement of Risk and Responsibilities Healthy Start Academy for Parents;
- Approve Healthy Start Academy Teleworking Policy dated 7/16/20;
- Approve Remote Learning Plan;
- Approve Re-entry Plan;
- Approve New Covid -19 Policies and Acknowledgements;
- Approve New Employee Health Plan Blue Cross and Blue Shield's Blue Options Gold 5405882;
- Approve New Hires and Summer Hires;
- Aiden Quigley, who is the son of Mr. Alex Quigley;
- Bobby Hill, who is the son of Ms. Aronda Hill;

New hire Nicole Woodson, 4th Grade;
Resignation Elizabeth Herrera (moved);
Approve Computer Related Expenses for Remote Learning

- SKC contract for \$40,000.00
- CDW 400 chrome books for \$88,000.00;

Teachers of Tomorrow MOU;
Move the August 27, 2020 Board Meeting to August 13, 2020 at the same time 5p.m.;

Approve Mr. Alex Quigley and Ms. Elizabeth Morey to work on the Elite Transit Bus Contract;
Mr. Alex Quigley has authority to choose either the fully remote or the blended school opening option.

Mr. Preston Edwards seconded.

Passed with unanimous approval.

ANNOUNCEMENT

None

ADJOURNMENT

Vote

Ms. Gwendolyn Wicker moved to adjourn the meeting.
Mr. Preston Edwards seconded the motion.

Passed with unanimous approval.

Ms. Elizabeth Morey adjourned the meeting at 6:30 p.m.