



MEETING OF THE BOARD OF DIRECTORS OF HEALTHY START ACADEMY
Healthy Start Academy, 807 West Chapel Hill Street
Durham, North Carolina 27701
Meeting, Thursday, September 26, 2019 5:00 p.m.

Board Minutes

Attendance: Elizabeth Morey, Gwendolyn Wicker, Richard Ford, Beatrice Chestnutt, Cary Cain, Preston Edwards, John Deberry, Alex Quigley, Aronda Hill, Philip Adkins, and Kathy Davies

Board Members Present: Elizabeth Morey, Gwendolyn Wicker, Richard Ford, John Deberry, Beatrice Chestnutt, Cary Cain, Preston Edwards

Board Members Absent: Michael Page, Gerald McNair, April Twine

Call to Order

The Healthy Start Academy Board of Directors meeting was called to order at 5:04 p.m. with Ms. Elizabeth Morey presiding.

Pledge

The Pledge of Allegiance was rendered.

Privilege of the Floor

No one requested Privilege of the Floor.

Approval of Agenda

Vote

Mr. Preston Edwards moved to approve the agenda as provided.
Mr. Richard Ford seconded.

Passed with unanimous approval.

Approval of Board Minutes

Vote:

Mr. Cary Cain moved to approve the Board Minutes as provided.

Ms. Gwendolyn Wicker seconded.

Passed with unanimous approval.

REPORTS

Financial Report

Ms. Kathy Davies supplied copies of the latest State and Federal budget for the 2019-2020 school year.

Ms. Kathy Davies provided the final budget for the 2018-2019 school year. According to that budget, the school is over budget by \$103,327.04. This is due to all the new educational material that were purchased for the 2018-2019 school year.

The school has \$995,667.82 surplus in the bank that has not been allocated. Ms. Davies supplied the board with a listing of all the cash accounts with the ending amounts as of 6/30/19.

The Board was supplied a listing of all the Fund 5 revenue that totaled \$213,000.00 and all the child nutrition expenses that totaled \$237,425.00. This left the school with a deficit of \$24,425.00 for the entire lunch and breakfast program.

The budget for the 2019-2020 school year is based on 451 students, 48 EC students, and 50 LEP students. Since we are now close to the 20 day headcount date, we have more accurate numbers to base the 2019-2020 budget on. The budget for the 2019-2020 school year should be based on 465 students, 48 EC students, and 90 LEP students. This will result in a significant increase in the school state and county funding.

Mr. Alex Quigley will work on making sure the all Federal grants are completed and approved.

Currently the State Legislature has not been able to override the Governor's' veto of the state budget and the school is working with last year's state funding numbers.

Ms. Elizabeth Morey is concerned about the rate of spending that is reflected in the August budget and wants to make sure that everyone is mindful of the fact that this year the school needs to finish the school year on budget. The board should have a better picture of what revenue the school will receive from the State once the State budget is passed and Durham Public School's numbers are set.

Vote:

Ms. Beatrice Chestnutt moved to approve the current budget.
Mr. Richard Ford seconded.

Passed with unanimous approval.

Principal's Report

Mr. Alex Quigley went over the Healthy Start Academy Principal's Report to the Board of Directors including the following:

Traffic issues at dismissal will be addressed with a new dismissal procedure

Mr. Quigley introduced the leadership team to the Board of Directors

2019-2020 Whom do we serve data sheet

Current Faculty/Staff Listing

Out of School Suspensions

It was noted that Board Members should receive a copy of the Lion Letter and HSA Weekly Notes every week. The Board would like to receive both Notes and the Letter every time they are sent out.

Vote:

Mr. Richard Ford moved to approve the principals report as provided.
Mr. Cary Cain seconded.

Passed with unanimous approval.

Student Achievement/Renewal/Performance Framework

Mr. Alex Quigley is working on the school's:

Primary Goals:

1. Exceed Growth with a minimum 5.0 Growth Index Score
2. Increase Overall GLP to 50%
3. 80% of students in grades K-2 meet their mClass EOY Benchmarks

Secondary Goals:

1. 20 ADM of 425
2. 90% Retention Rate

Mr. Alex Quigley presented the data from the EOG reading and math test. It should be noted that the school missed a C by 1 point.

SPG D – Missed a C by 1point

SPG 54 – impacted by low ELL/Access Scores – would have been a C if this was not included.

Growth: #9 out of 187 Charter Schools and 151 out of 2,534 schools
Top 10% in Growth

Outperformed other Schools in GLP Proficiency

KIPP Durham, Reaching All Minds, IDYLL, Carter Community, Global Scholars

Focus for 2019-2020

1. School Culture
2. Data Driven Instruction
3. Instructional Planning and Execution
4. Observation and Feedback
5. Staff Culture and Hiring

In 5 years, Healthy Start Academy will become an outstanding charter option in Durham, serving approximately 450 students in grades K-8. The school will earn a performance grade of B or better and its students will outperform similar students in DPS by at least a 20-point margin. There will be a total waitlist of over 500 students spread across all grade levels. Students at Healthy Start Academy will be competitive with their peers in academics, athletics, the arts, as well as active in the community. 8th graders will graduate prepared to take advanced and honors track classes and many will gain entrance to competitive private schools.

Healthy Start Academy hosted the Leading and Learning Days (formerly LP/CLP bootcamps) on September 26. About 30 -35 people attended. DPI had asked Mr. Alex Quigley if he would host this at Healthy Start Academy.

PTO Report

The PTO will be hosting Hispanic Heritage Month September 15 – October 15
Next PTO meeting: Tuesday October 8th at 6 p.m.

OLD BUSINESS

State School Board/Office of Charter Schools Meetings

Ms. Elizabeth Morey continues to attend the State School Board meetings and Charter School Advisory Board meetings. If you would like to attend the meetings but are unable to do so in person, the meetings are now posted on YouTube. Just search for North Carolina State School Board meeting or North Carolina Charter School Advisory Board meeting and start the recording.

Meeting with Durham Charter Collaborative (DCC)

Ms. Elizabeth Morey will keep the Board informed on the Durham Charter Collaborative meeting schedule. Will start meeting again in October 1, 2019 at RTHS.

New Roof and Windows

The new flat roof is on the education building and was completed on budget. The new windows for the auditorium are in production and will be installed before the end of this year.

403 B Plan

The Board is looking into offering employees at Healthy Start Academy an additional retirement option. Ms. Elizabeth Morey has asked Ms. Kathy Davies to help us decide what plan to offer the employees and provide some guidance as to what other charter schools offer.

NEW BUSINESS

1. Election of Board Officers

Elizabeth Morey, Board Chair 3-year term
Gwendolyn Wicker, Vice Chair 3-year term
Beatrice Chestnutt, Treasurer 3-year term
April Twine, Secretary 3-year term

Roger Allison has requested to be removed from the Board of Directors.

2. New Staff (closed Session)

3. Charter Renewal Process

Healthy Start Academy is now in the renewal process. This will take 2 years to complete and will require the Board to attend some meetings at DPI and at the school. The first meeting will be at Healthy Start Academy on April 16, 2020, time to be determined. This is part of the DPI site visit that will take place on the same day.

4. Audit Process for Board Members

Rives & Associates, LLP hosted a 2-hour Webinar on Friday, September 13, 2019 10am – 12pm EDT, Understanding Financial Statements for Charter Schools. Ms. Elizabeth Morey attended the Webinar.

5. Charter School Annual Update

This information was compiled by DPI, Office of Charter Schools, and presented to the State School Board. If anyone wants a copy, please let Ms. Elizabeth Morey know. Healthy Start Academy has a discrepancy with our free and reduced lunch numbers. The number DPI has does not match our school population.

6. NCAPCS NC Charter School Overview

The NCAPCS has created a power point that deals with common charter school myths as well as topics such as enrollment, the lottery process, and funding. This is a gift to make the 2019-2020 school year a bit easier. Consider sharing the information with Board members and faculty, especially if anyone is new to the charter school world.

7. New Bus Lease

Due to the issues the school is having with the used buses that have been purchased, Ms. Elizabeth Morey thinks it would be better if we investigated a new lease for 4 new buses. The school's current bus lease will end in 2021 and with a buyout of \$108,240.00 for the 4 buses.

CLOSED SESSION

Vote:

Mr. Richard Ford moved to go into closed session for personnel matters.
Mr. Preston Edwards seconded.

Passed with unanimous approval.

Vote:

Mr. Preston Edwards moved to come out of closed session for personnel matters.
Mr. Cary Cain seconded.

Passed with unanimous approval.

VOTES:

Mr. Preston Edwards moved to approve the slate of Officers.
Mr. Richard Ford seconded.

Passed with unanimous approval.

Ms. Beatrice Chestnutt moved to remove Mr. Roger Allison from the Board of
Healthy Start Academy.
Ms. Gwendolyn Wicker seconded.

Passed with unanimous approval.

Mr. Preston Edwards moved to approve New Hires Christine Veit and Tonya
Dozier to Healthy Start Academy.
Ms. Gwen Wicker seconded.

Passed with unanimous approval.

ANNOUNCEMENT

Impact of Privatizing Public Schools: October 12, 2019 from 8:00 a.m. to 1:00 p.m.,
Jane S. McKimmon Center. NCSU,

ADJOURNMENT

VOTE:

Mr. John Debarry moved to adjourn the meeting.
Mr. Preston Edwards seconded the motion.

Passed with unanimous approval.

Ms. Elizabeth Morey adjourned the meeting at 6:58 p.m.